



Planning & Development

Development Services Customer Service Center

One Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-996-2495
Fax 919-516-2685

Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



- Minor Work (staff review) – 1 copy
- Major Work (COA Committee review) – 14 copies
 - Most Major Work Applications
 - Additions Greater than 25% of Building Square Footage
 - New Buildings
 - Demo of Contributing Historic Resource
- Post Approval Re-review of Conditions of Approval

For Office Use Only

Transaction # _____
 File # 133-13-CA _____
 Fee _____
 Amt Paid _____
 Check # _____
 Rec'd Date _____
 Rec'd By _____

• If completing by hand, please use **BLACK INK**. Do not use blue, red, any other color, or pencil as these do not photocopy.

Property Street Address 407 Polk St.

Historic District Oakwood Historic District

Historic Property/Landmark name (if applicable)

Owner's Name Erica Bernstein

Lot size <u>0.13 acres</u>	(width in feet) <u>50-105 ft.</u>	(depth in feet) <u>105 ft.</u>
----------------------------	-----------------------------------	--------------------------------

For applications that require review by the COA Committee (Major Work), list all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property):

Property Address	Property Address
SEE ATTACHMENT 1	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:		
Applicant Erica Bernstein		
Mailing Address 407 Polk St.		
City Raleigh	State NC	Zip Code 27609
Date 08/20/2013	Daytime Phone (919) 720-3283	
Email Address ericalbernstein@gmail.com		
Signature of Applicant 		

Minor Work Approval (office use only)	
<p>Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until _____. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor work projects not approved by staff will be forwarded to the Certificate of Appropriateness Committee for review at the next scheduled meeting.</p>	
Signature _____	Date _____

Project Categories (check all that apply):

- Exterior Alteration
- Addition
- New Construction
- Demolition

Will you be applying for state or federal rehabilitation tax credits for this project?

- Yes
- No

<p>(Office Use Only)</p> <p>Type of Work _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Design Guidelines Please cite the applicable sections of the design guidelines (www.rhdc.org).		
Section/Page	Topic	Brief Description of Work
3.8	Changes to the Building's Exterior	Screen-in an existing rear deck, replace existing stairs, add stair and partial porch railing on side of residence.
4.2	Additions to Historic Buildings	Construct new 1-story addition on rear of residence.
3.7	Windows and Doors	Window alteration

TO BE COMPLETED BY APPLICANT			TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
<p>Attach 8-1/2" x 11" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.</p> <p>Minor Work (staff review) – 1 copy</p> <p>Major Work (COA Committee review) – 14 copies</p>					
1. Written description. Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.).	<input checked="" type="checkbox"/>				
2. Description of materials (Provide samples, if appropriate).	<input checked="" type="checkbox"/>				
3. Photographs of existing conditions	<input checked="" type="checkbox"/>				
4. Paint Schedule (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
5. Plot plan (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
6. Drawings showing proposed work <ul style="list-style-type: none"> <input type="checkbox"/> Plan drawings <input type="checkbox"/> Elevation drawings showing the new façade(s). <input type="checkbox"/> Dimensions shown on drawings and/or graphic scale. <input type="checkbox"/> 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 8-1/2" x 11" snap shots of individual drawings on the big sheet. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
7. Fee (See Development Fee Schedule)	<input checked="" type="checkbox"/>				



COA Major Work Application- 407 Polk St., Raleigh NC
Attachment 1

Property Addresses within 100 ft. of the residence:

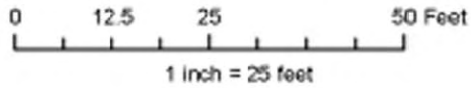
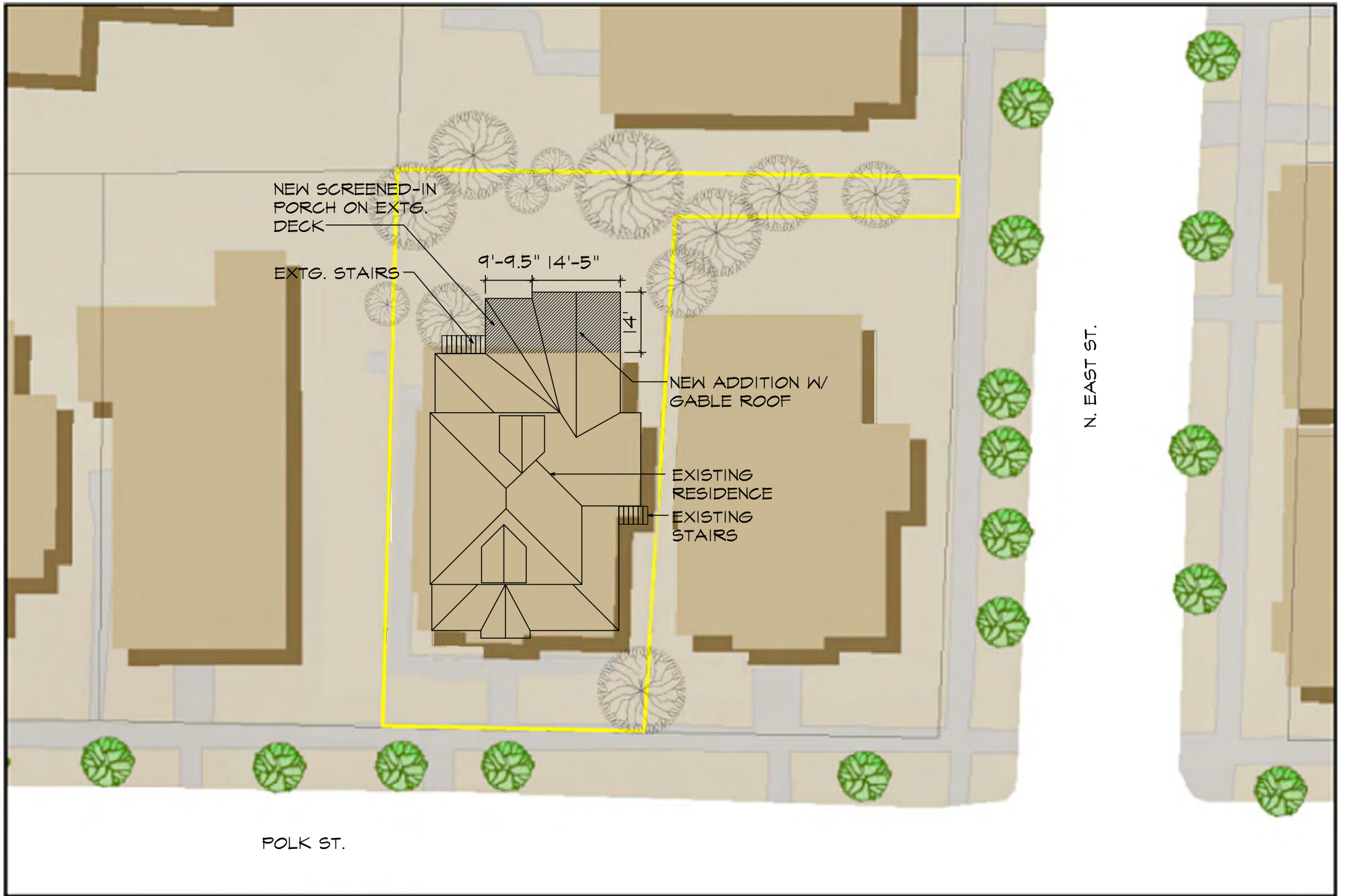
400 Polk St., Raleigh NC
401 Polk St., Raleigh NC
405 Polk St., Raleigh NC
406 Polk St., Raleigh NC
408 Polk St., Raleigh NC
409 Polk St., Raleigh NC
501 Polk St., Raleigh NC
506 N. Bloodworth St., Raleigh NC
514 N. Bloodworth St., Raleigh NC
516 N. Bloodworth St., Raleigh NC
504 N. East St., Raleigh NC
507 N. East St., Raleigh NC
509 N. East St., Raleigh NC
512 N. East St., Raleigh NC
514 N. East St., Raleigh NC

COA Major Work Application - 407 Polk St., Raleigh NC
Summary of Work
Attachment 2

The work to be undertaken at 407 Polk St. consists of building an addition on the rear of the residence where an existing deck is located. The remaining portion of the existing deck will be screened-in and covered by a small hip roof. An existing stair on the right or east elevation of the residence will be replaced and a new partial railing will be constructed on this side of the front porch and at the stair. An existing stained glass window will be removed from the exterior wall on the rear of the residence where the addition is to be located. The stain glass window will be re-installed on the left or west elevation of the new addition.

The addition will feature new 9/1 wooden double-hung windows to match the existing and will be covered by a gable roof. A wooden screen door will be located on the screened-in porch. All siding material will be wood to match the existing siding. The paint color, trim and details of the addition, screened porch, stair and railing will match the existing structure of the residence. The new gable roof will be asphalt shingles to match the majority of the existing roof. The new screen porch roof will be standing seam metal to match the remaining portion of the roof.

The addition is located on the least conspicuous façade of the residence and will be largely unseen from Polk St. The massing is subservient to the dominant form of the main house and the roof is similar in form to smaller gables on the existing roof. Due to the existence of a rear deck where the addition will be located, the relationship of open space in the rear yard to built mass on the lot will not be significantly altered by the new addition, which expands the footprint of the existing deck. The existing corner board will remain at the location of the addition to distinguish it from the original historic structure.



407 POLK ST. PLOT PLAN
 MAJOR WORK COA APPLICATION



Front (South) Elevation



Right (East) Elevation

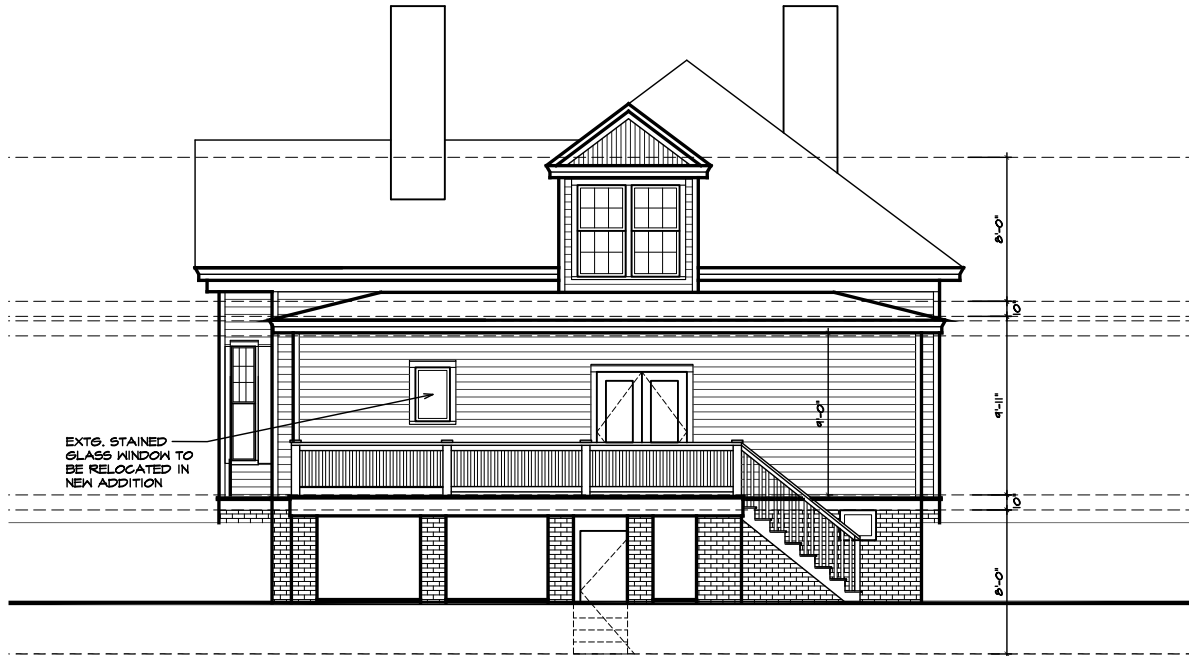


Left (West) Elevation



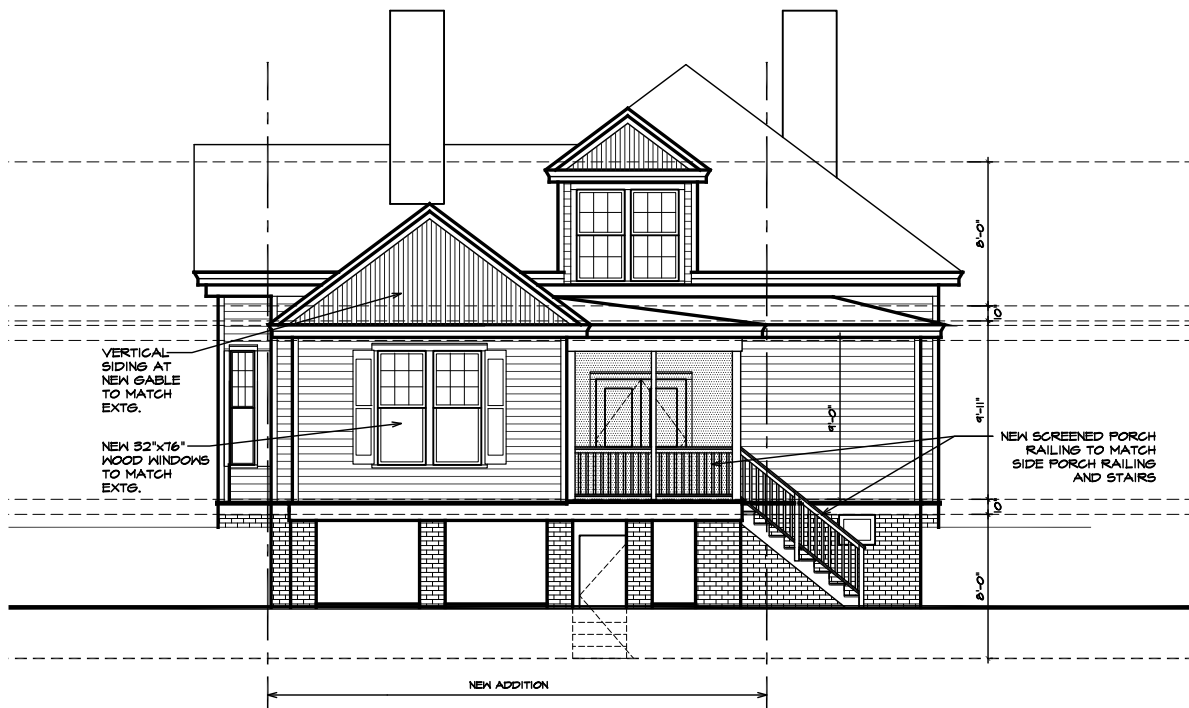
Rear (North) Elevation

EXISTING CONDITIONS - 407 POLK ST.



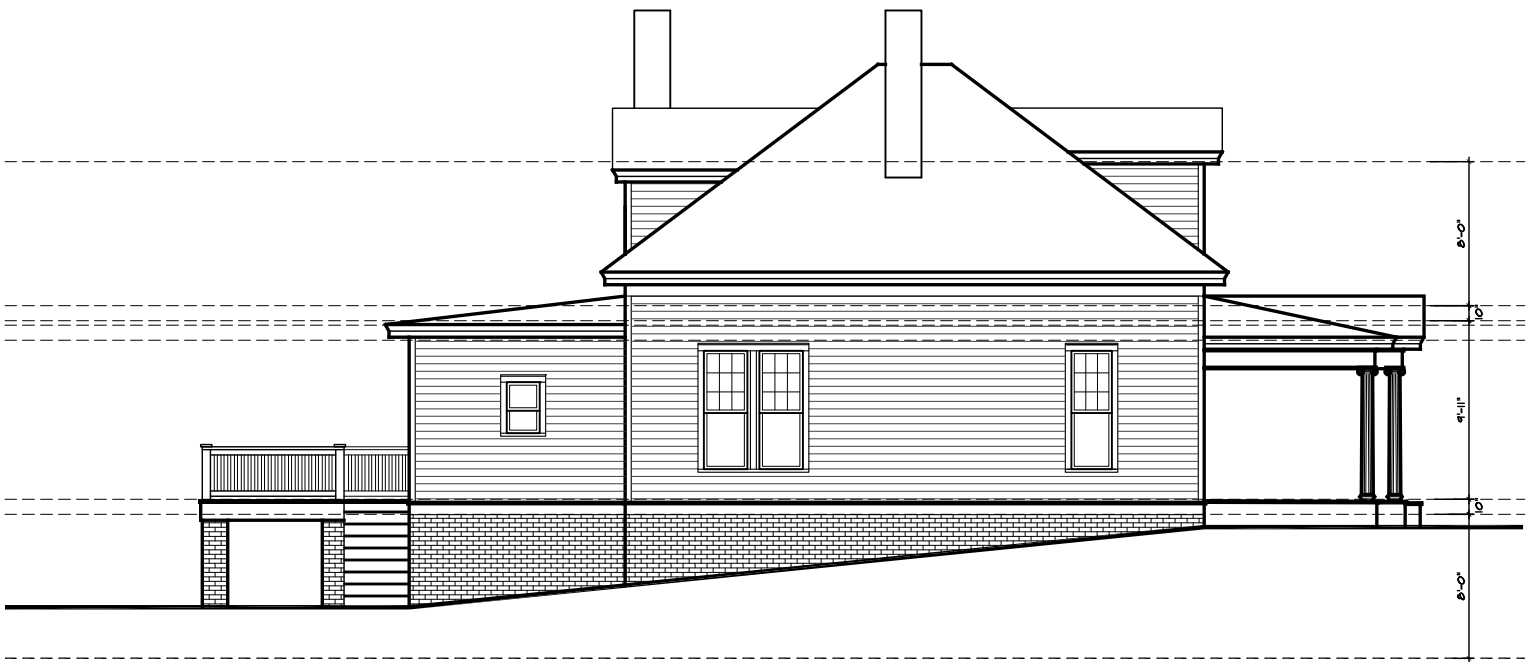
EXISTING REAR ELEVATION

3/32" = 1'-0"

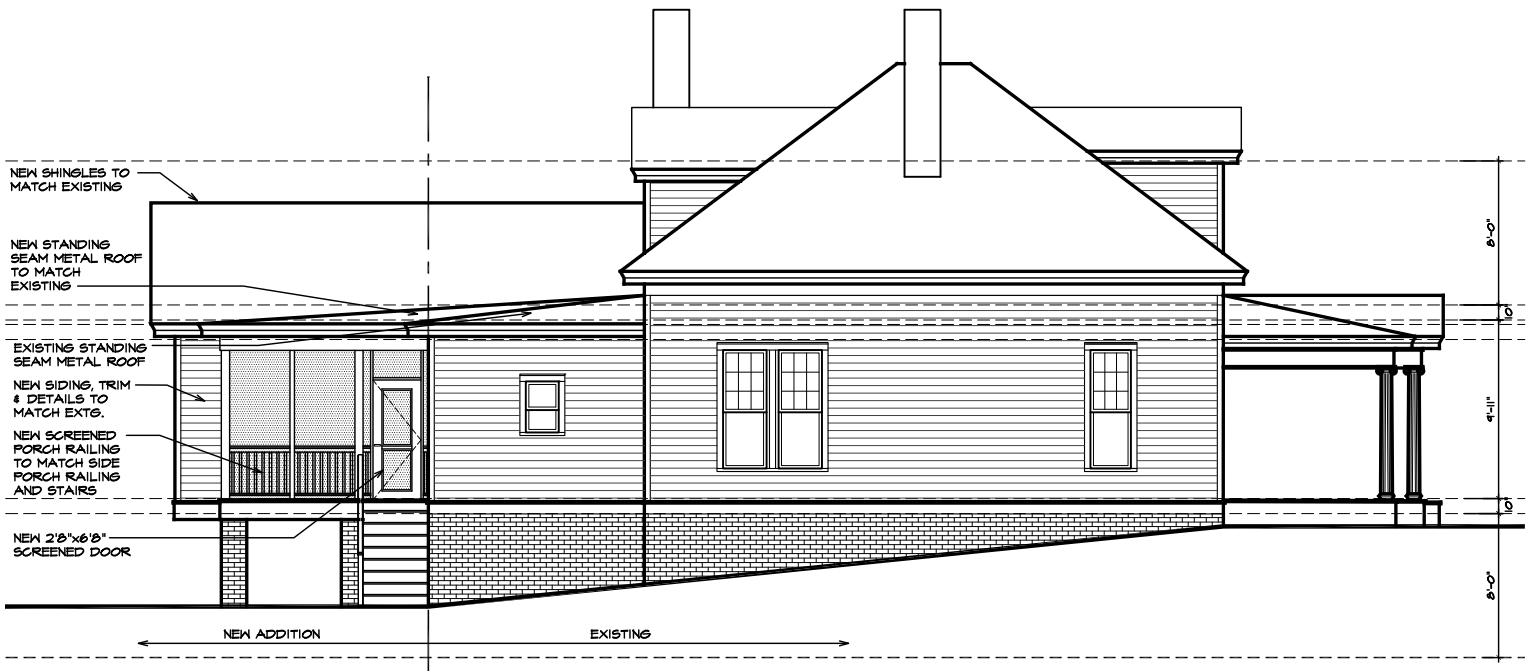


PROPOSED REAR ELEVATION

3/32" = 1'-0"



EXISTING LEFT SIDE ELEVATION
 3/32" = 1'-0"



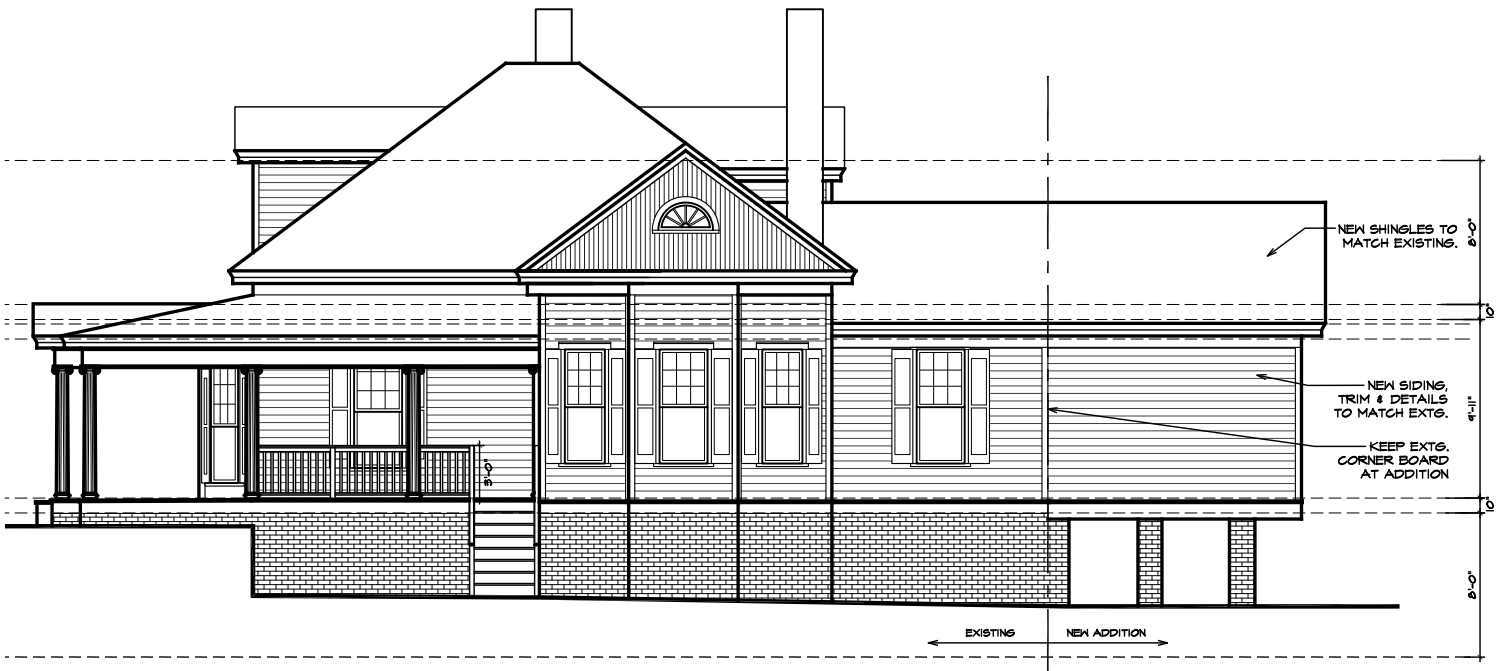
PROPOSED LEFT SIDE ELEVATION
 3/32" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013

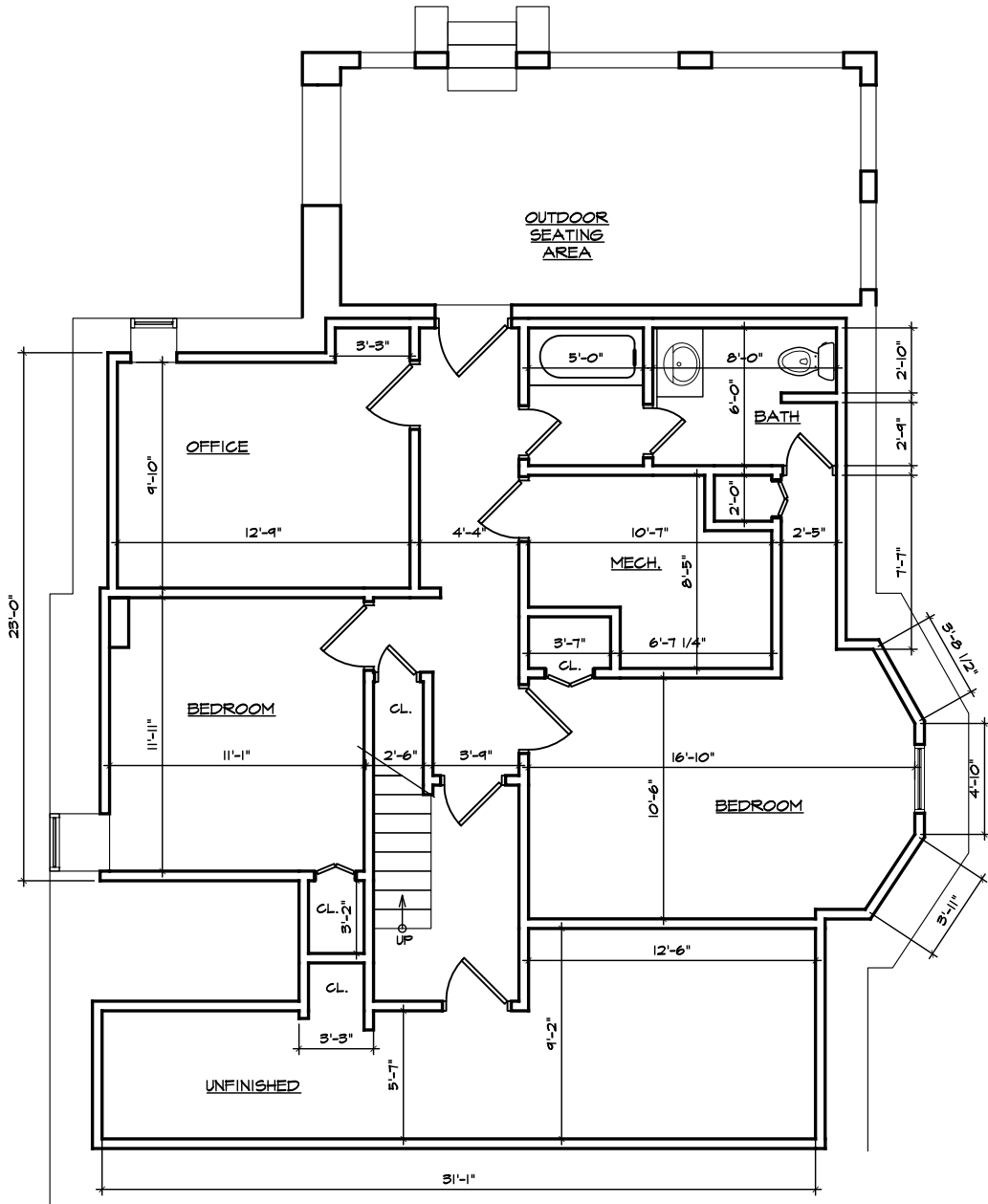




EXISTING RIGHT SIDE ELEVATION
 $3/32" = 1'-0"$



PROPOSED RIGHT SIDE ELEVATION
 $3/32" = 1'-0"$

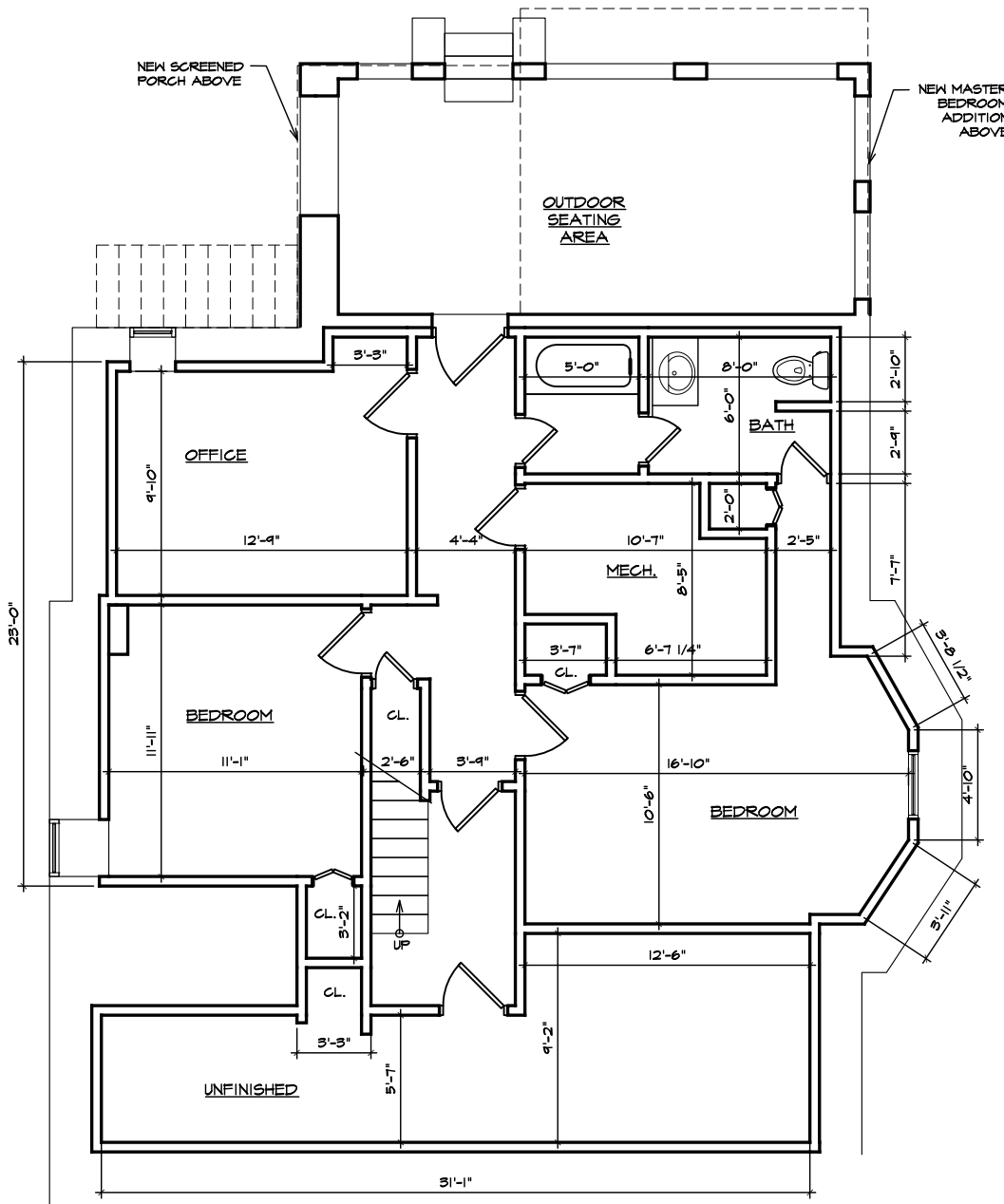


EXISTING BASEMENT

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



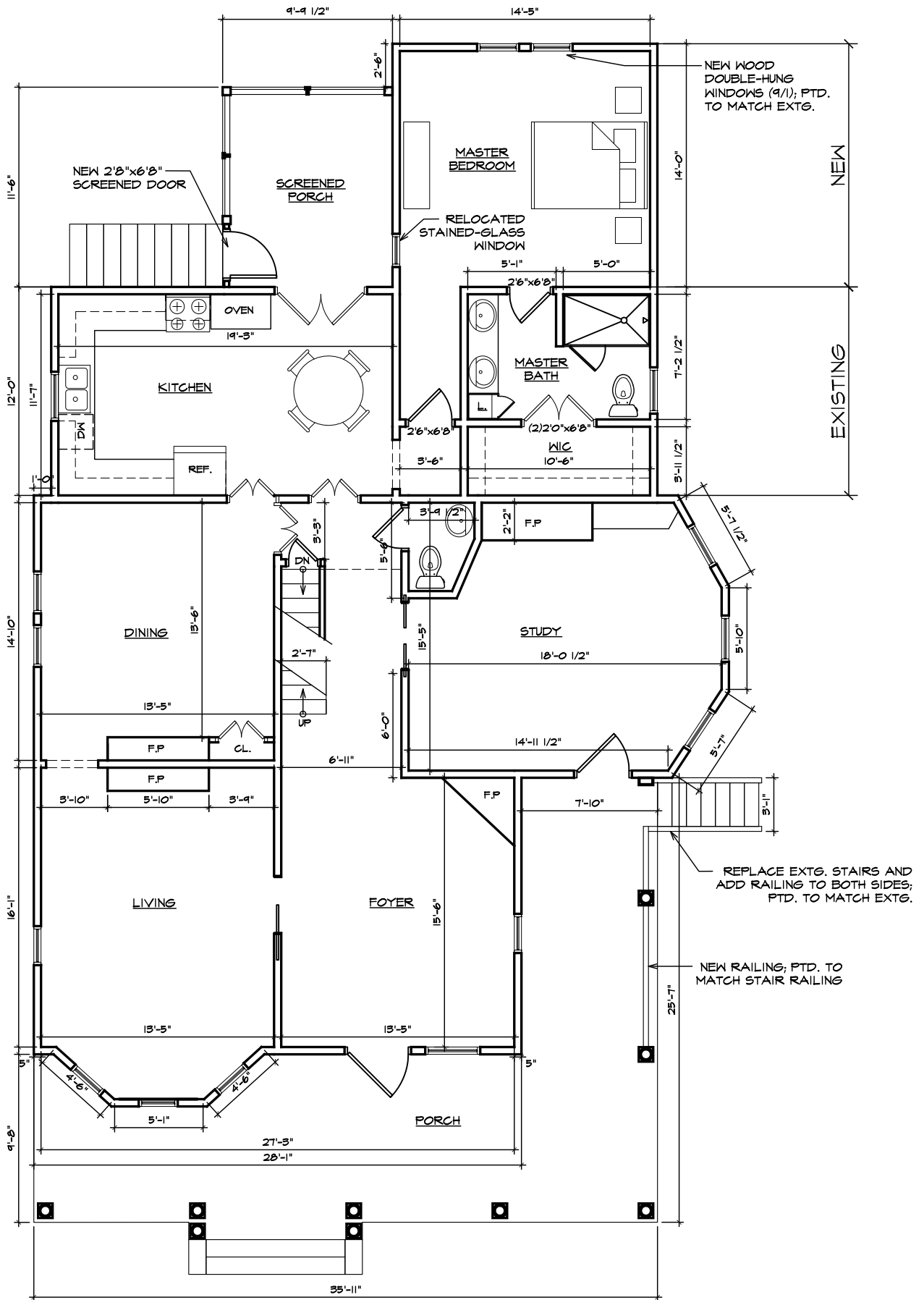


PROPOSED BASEMENT

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



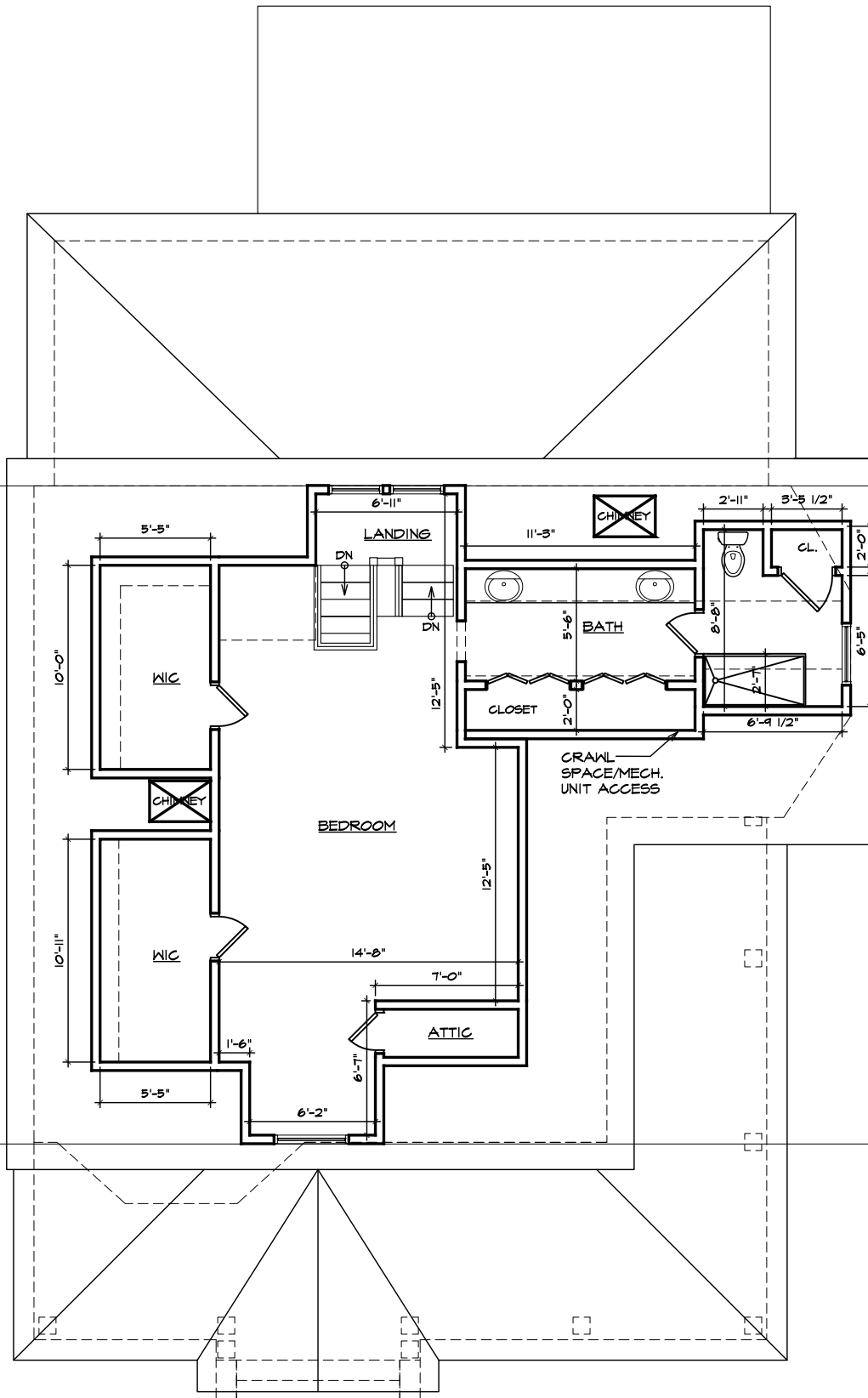


PROPOSED FIRST FLOOR

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



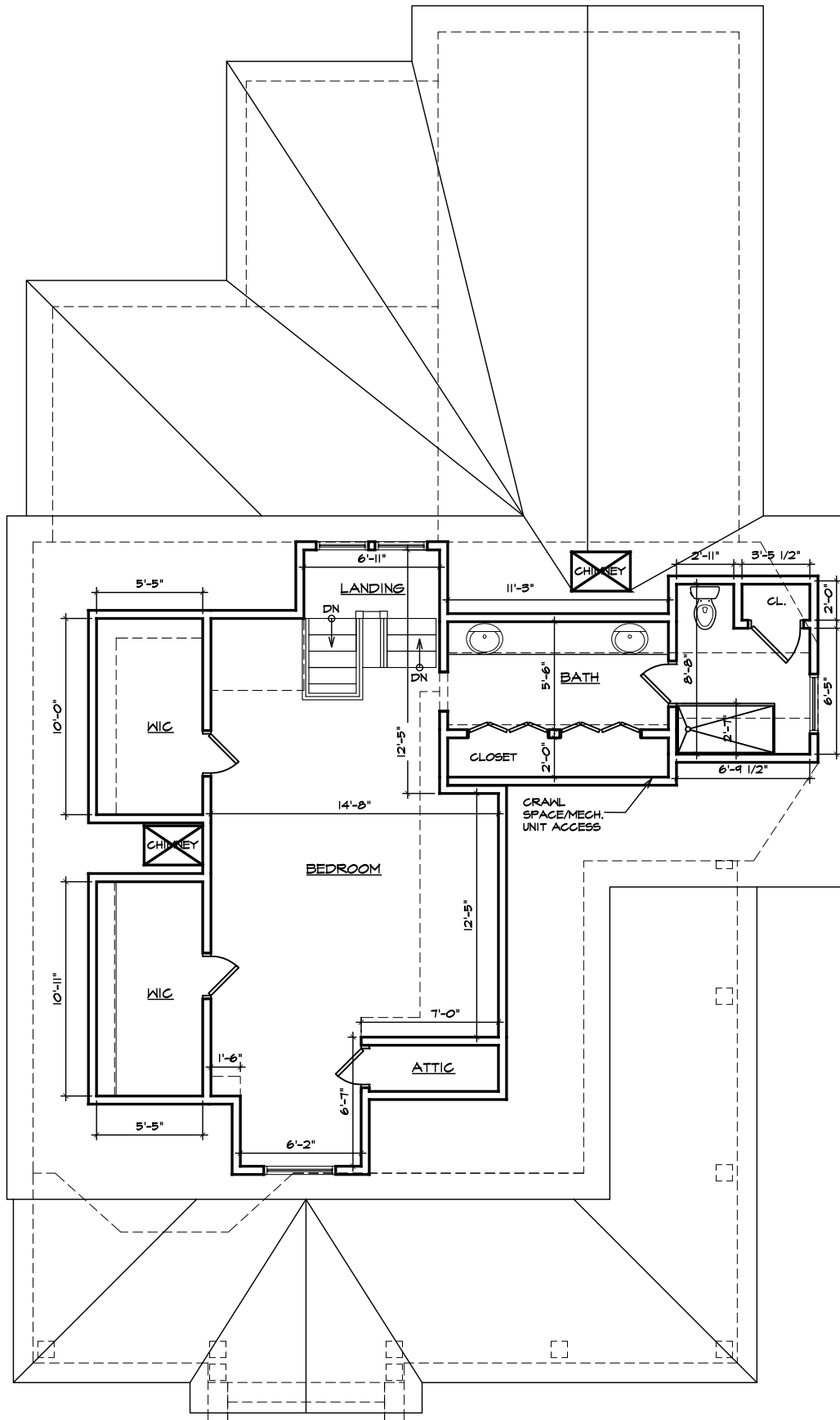


EXISTING SECOND FLOOR

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



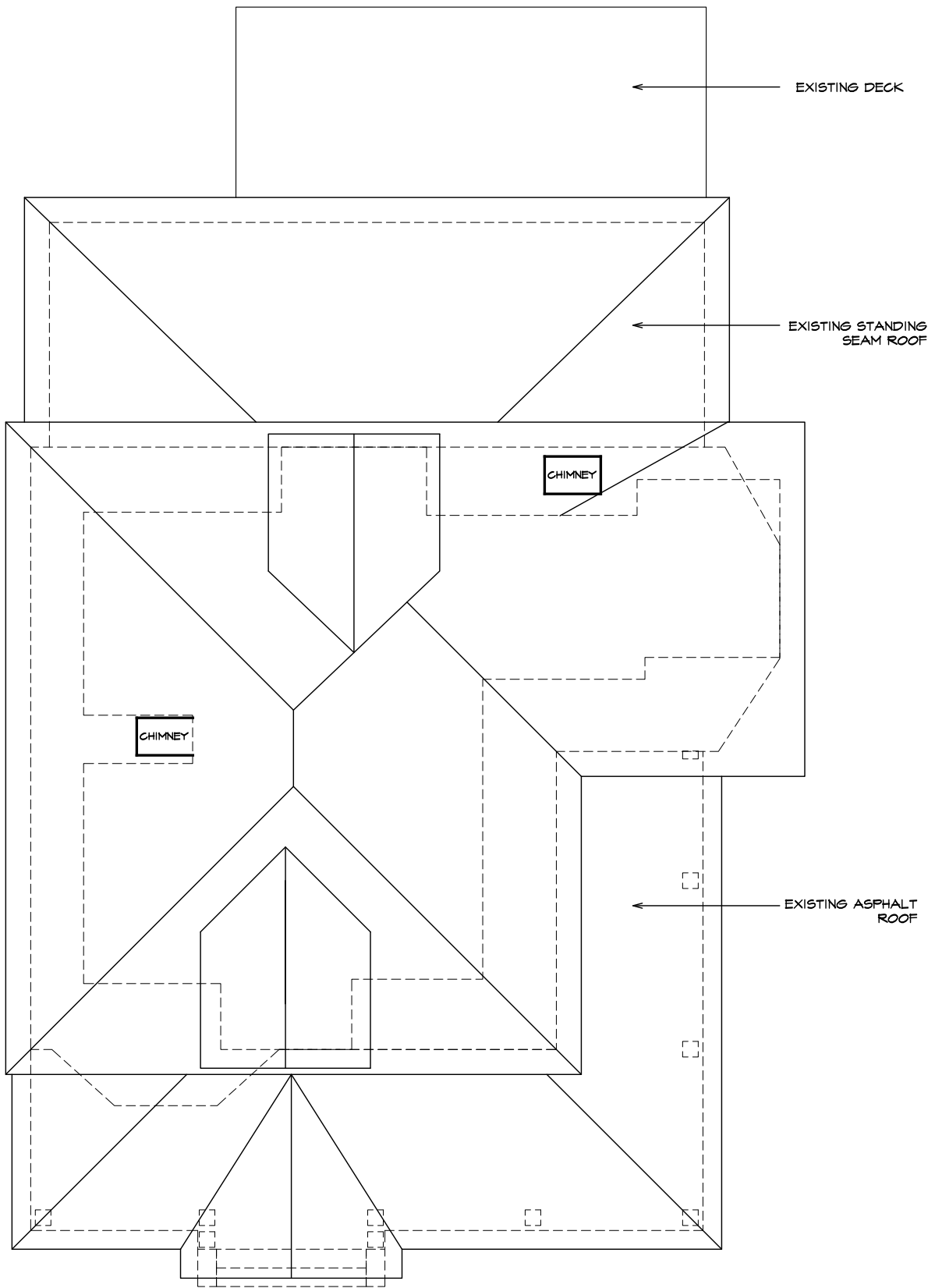


PROPOSED SECOND FLOOR

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



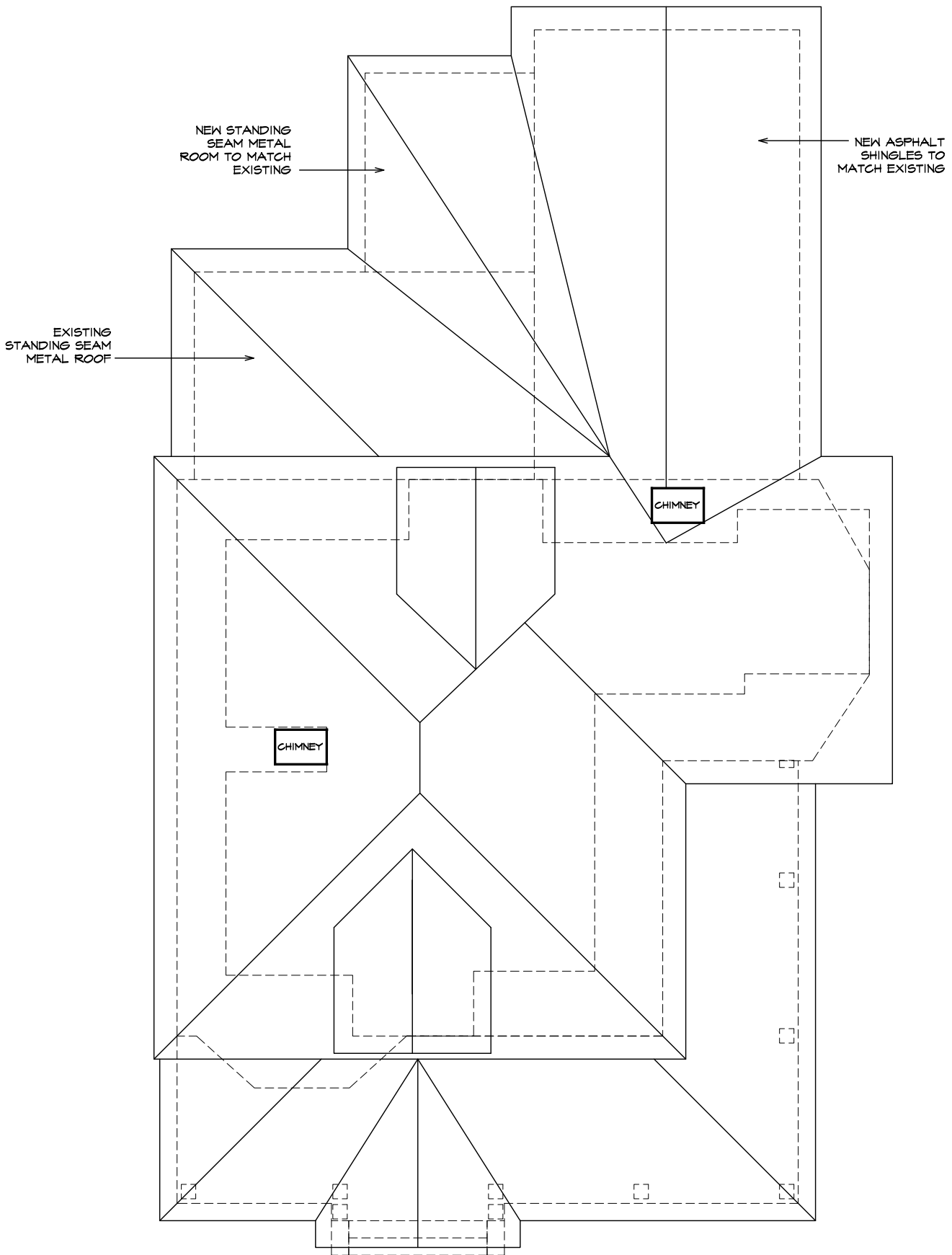


EXISTING ROOF PLAN

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013



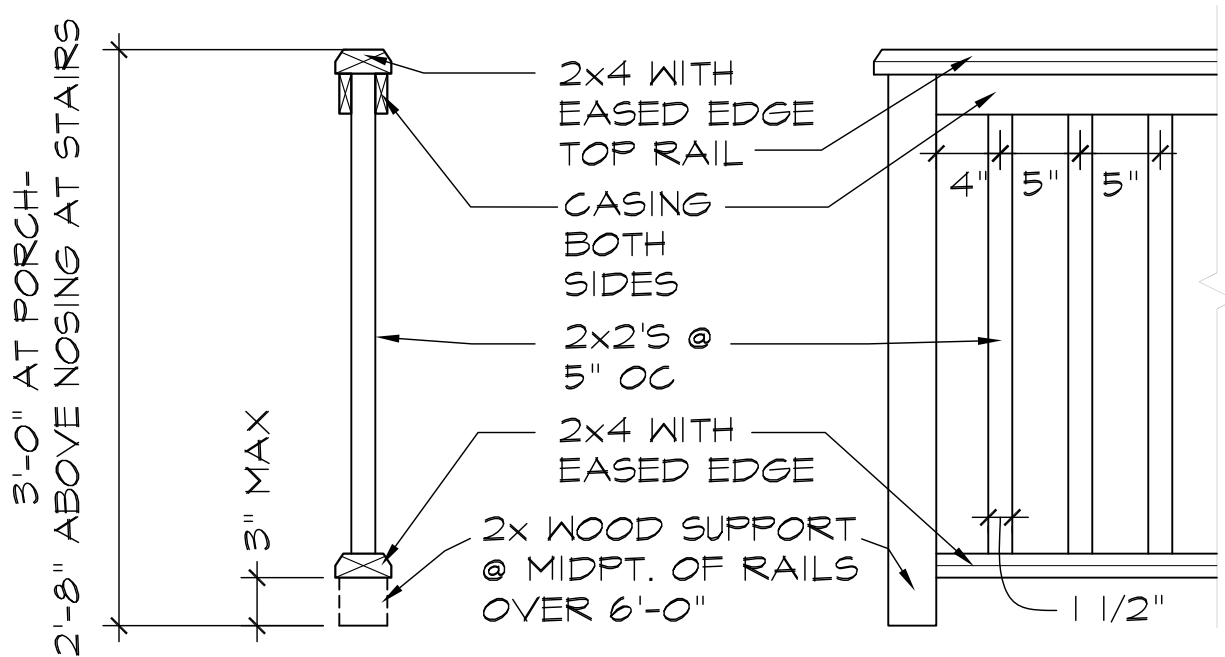


PROPOSED ROOF PLAN

1/8" = 1'-0"

Bernstein Residence
 407 Polk Street
 08.23.2013





PROPOSED RAILING DETAIL

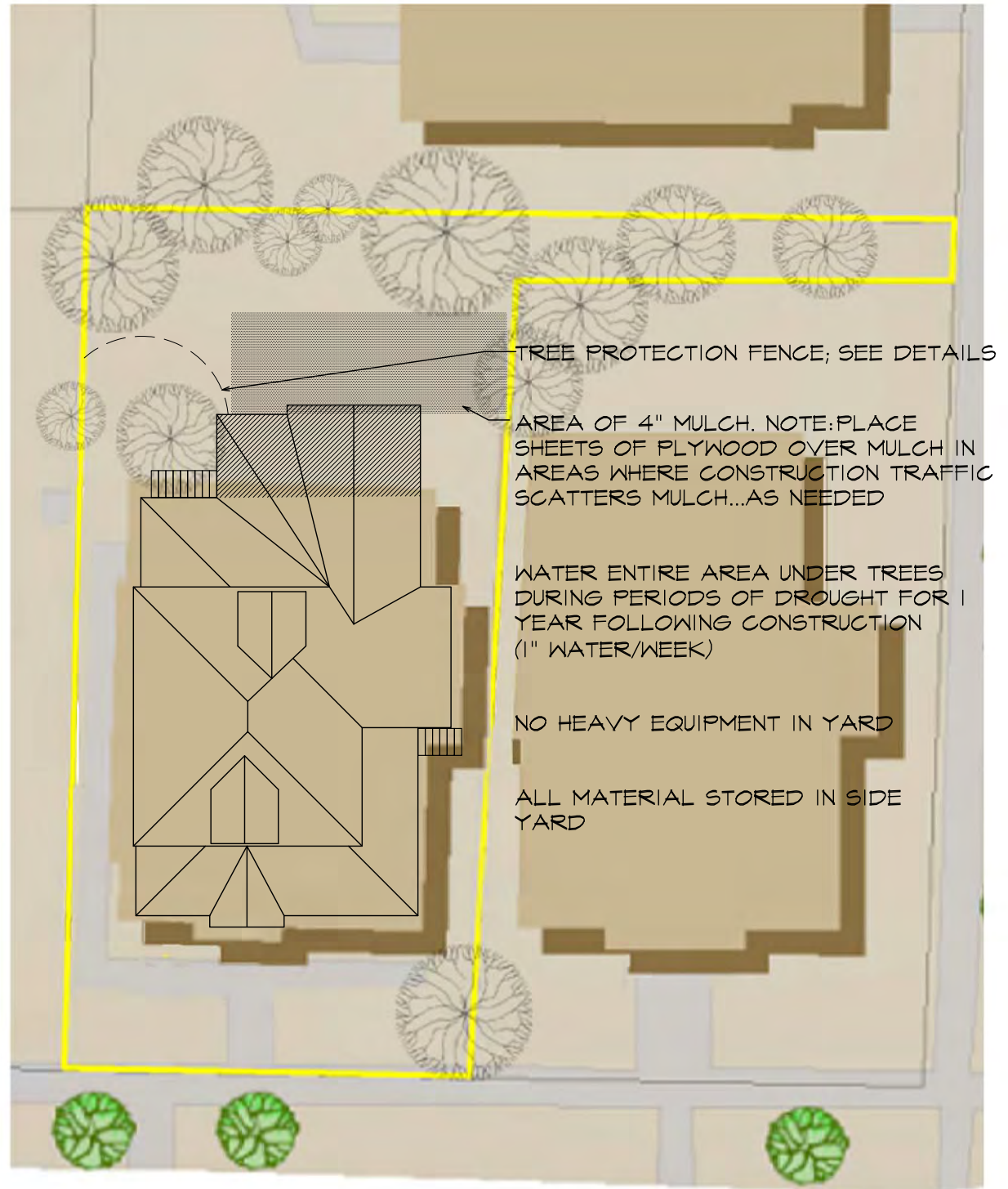
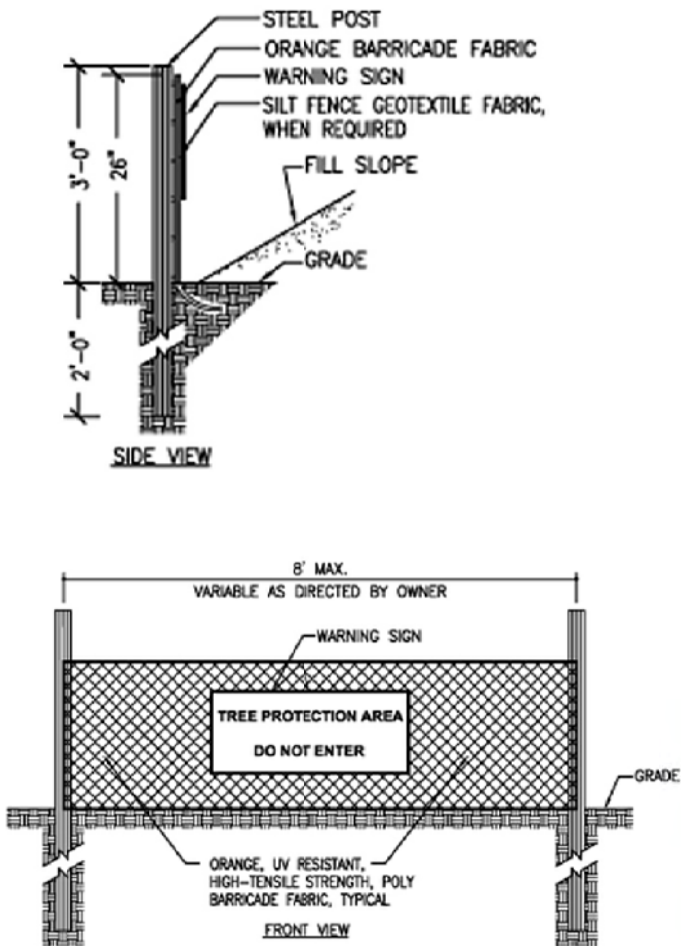
1" = 1'-0"

Bernstein Residence
407 Polk Street
08.23.2013



TREE PROTECTION PLAN
 407 POLK ST. RALEIGH NC
 MAJOR WORK
 COA APPLICATION

TREE PROTECTION FENCE DETAILS:



MARVIN WOOD DOUBLE HUNG WINDOW

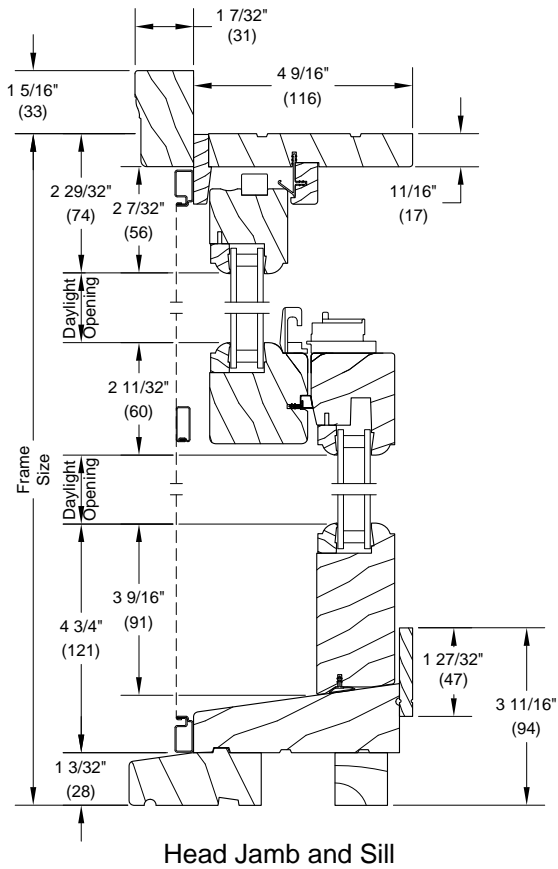
Masonry Opening	2-0 1/2 (622)	2-4 1/2 (724)	2-8 1/2 (826)	2-10 1/2 (876)	3-0 1/2 (927)	3-2 1/2 (978)	3-4 1/2 (1029)	3-8 1/2 (1130)	4-0 1/2 (1232)
Rough Opening	1-1 3/8 (568)	2-2 3/8 (670)	2-6 3/8 (772)	2-8 3/8 (822)	2-10 3/8 (873)	3-0 3/8 (924)	3-2 3/8 (975)	3-6 3/8 (1076)	3-10 3/8 (1178)
Frame Size	1-9 3/8 (543)	2-1 3/8 (645)	2-5 3/8 (746)	2-7 3/8 (797)	2-9 3/8 (848)	2-11 3/8 (899)	3-1 3/8 (950)	3-5 3/8 (1051)	3-9 3/8 (1153)
Clear Opening	2-0 (506)	2-4 (608)	2-8 (710)	2-10 (762)	2-12 (813)	2-10 (864)	2-12 (915)	3-4 (1016)	3-8 (1118)
Glass Size	16" (408)	20" (510)	24" (612)	28" (664)	28" (715)	30" (766)	32" (817)	36" (918)	40" (1020)
2-10 9/16 (878)									
2-9 9/16 (853)									
2-9 1/16 (843)									
2-8 12" (306)									
WDH1612	WDH2012	WDH2412	WDH2812	WDH3012	WDH3212	WDH3612	WDH4012		
3-2 9/16 (980)									
3-1 9/16 (954)									
3-1 1/16 (941)									
2-10 14" (306)									
WDH1614	WDH2014	WDH2414	WDH2814	WDH3014	WDH3214	WDH3614	WDH4014		
3-6 9/16 (1081)									
3-5 9/16 (1056)									
3-5 1/16 (1043)									
3-2 16" (408)									
WDH1616	WDH2016	WDH2416	WDH2816	WDH3016	WDH3216	WDH3616	WDH4016		
3-10 9/16 (1183)									
3-9 9/16 (1157)									
3-9 1/16 (1145)									
3-8 18" (467)									
WDH1618	WDH2018	WDH2418	WDH2818	WDH3018	WDH3218	WDH3618	WDH4018		
4-2 9/16 (1284)									
4-1 9/16 (1259)									
4-1 1/16 (1246)									
3-10 20" (508)									
WDH1620	WDH2020	WDH2420	WDH2820	WDH3020	WDH3220	WDH3620	WDH4020		
4-6 9/16 (1386)									
4-5 9/16 (1361)									
4-5 1/16 (1348)									
4-2 22" (568)									
WDH1622	WDH2022	WDH2422	WDH2822	WDH3022	WDH3222	WDH3622	WDH4022		
4-10 9/16 (1488)									
4-9 9/16 (1463)									
4-9 1/16 (1449)									
4-8 24" (610)									
WDH1624	WDH2024	WDH2424	WDH2824	WDH3024	WDH3224	WDH3624	WDH4024		
5-2 9/16 (1589)									
5-1 9/16 (1564)									
5-1 1/16 (1551)									
4-10 28" (680)									
WDH1626	WDH2026	WDH2426	WDH2826	WDH3026	WDH3226	WDH3626	WDH4026		
5-6 9/16 (1691)									
5-5 9/16 (1665)									
5-5 1/16 (1653)									
5-2 28" (710)									
WDH1628	WDH2028	WDH2428	WDH2828	WDH3028	WDH3228	WDH3628	WDH4028		
5-10 9/16 (1792)									
5-9 9/16 (1767)									
5-9 1/16 (1754)									
5-8 30" (762)									
WDH1630	WDH2030	WDH2430	WDH2830	WDH3030	WDH3230	WDH3630	WDH4030		
6-2 9/16 (1894)									
6-1 9/16 (1869)									
6-1 1/16 (1856)									
5-10 32" (815)									
WDH1632	WDH2032	WDH2432	WDH2832	WDH3032	WDH3232	WDH3632	WDH4032		
6-6 9/16 (1996)									
6-5 9/16 (1970)									
6-5 1/16 (1957)									
6-2 34" (864)									
WDH1634	WDH2034	WDH2434	WDH2834	WDH3034	WDH3234	WDH3634	WDH4034		
6-10 9/16 (2097)									
6-9 9/16 (2072)									
6-9 1/16 (2059)									
6-8 36" (916)									
WDH1636	WDH2036	WDH2436	WDH2836	WDH3036	WDH3236	WDH3636	WDH4036		

Wood Ultimate Double Hung

Section Details: Operating

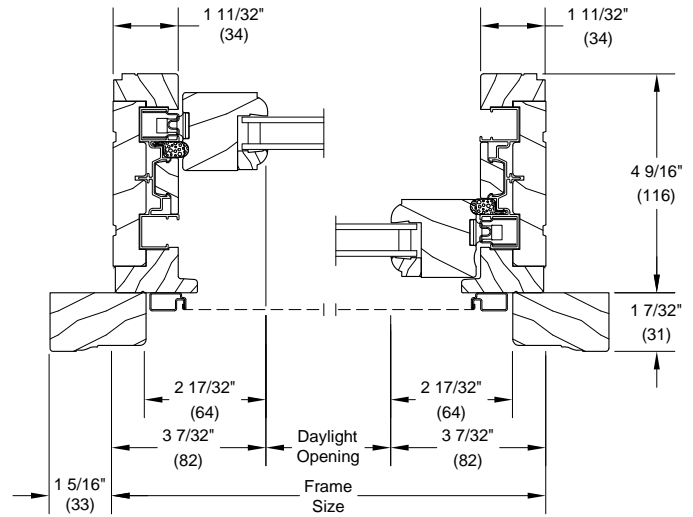
Scale: 3" = 1' 0"

Double Hung

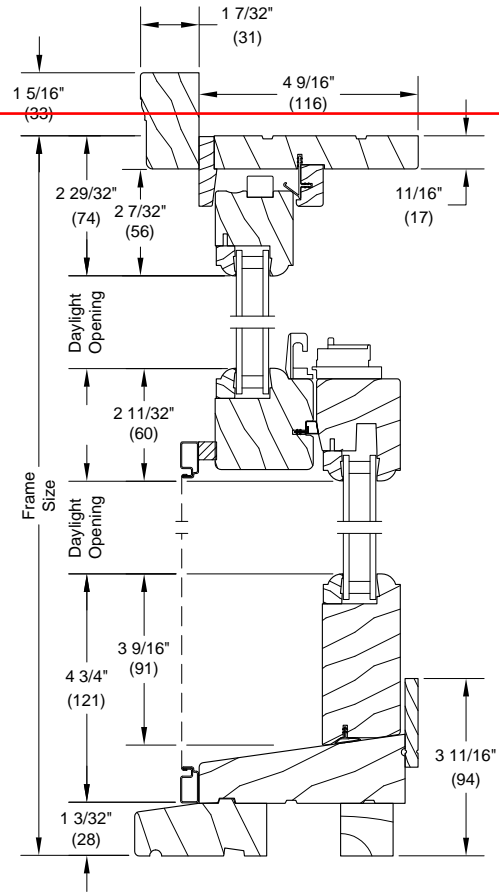


Lower Sash

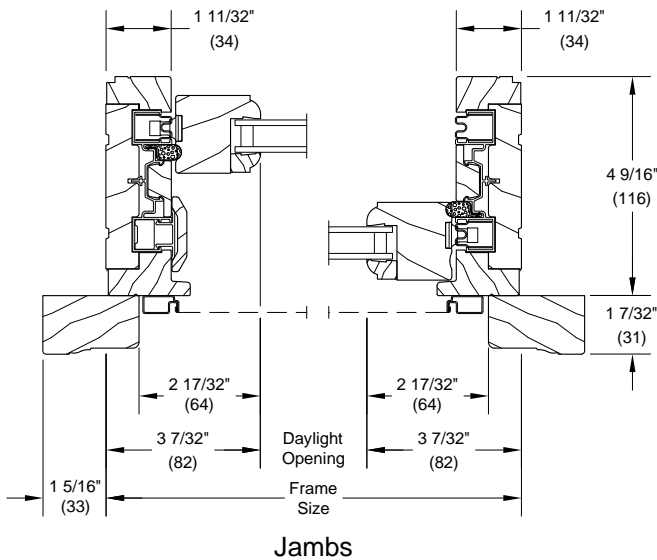
Upper Sash



Jambs



Single Hung



Head Jamb and Sill

MARVIN WOOD ULTIMATE DOUBLE HUNG WINDOWS

Divided Lite Options

Marvin has a variety of ways to bring out the best in your window designs:

- **Simulated Divided Lite with Spacer Bar (SDLS)** - an energy-efficient way to create the look of divided lites. SDLS bars are permanently adhered to both sides of the glass. A spacer bar is installed between the glass, creating the essence of Authentic Divided Lites.
- **Simulated Divided Lite (SDL)** - SDL bars are permanently adhered to both sides of the glass.
- **Authentic Divided Lite (ADL)** - Separate pieces of glass are glazed between muntin bars-the way windows have been made since the beginning. Only now, Marvin's state-of-the-art design adds energy efficiency to traditional appeal.
- **Grilles-between-the-Glass (GBGs)** - Grilles are permanently installed between the glass panes. This low-maintenance option creates the look of divided lites.
- **GBGs Color Choices for Exterior and Interior** - Color options allow for two tone grilles-between-the-glass. Choose from 13 exterior colors or 4 interior colors.
- **Removable Grilles** - Solid wood Grilles on the interior offer the look of a classic divided lites, but can be easily removed for cleaning.



Simulated Divided Lite with
Spacer Bar (SDLS)



Simulated Divided Lite (SDL)



Authentic Divided Lite (ADL)

Divided Lite Patterns

Marvin's custom capabilities allow us to create almost any divided lite pattern you can dream up. Divided lites can feature an array of muntin widths, unique muntin profiles, rectangular or radius cuts and more. Choose from an existing lite cut, specify custom divided lites according to a new design or ask our design professionals to assist in creating a pattern for your needs.

The result is a window or door that combines the detailing and craftsmanship of a small millwork house with the product performance delivered by an industry leader.

Below are some of our most frequently-requested divided-lite patterns:



Cottage A



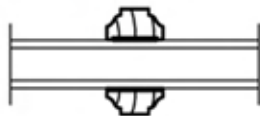
Cottage B



Cottage T



Checkrail



WOOD 7/8" (29) SDL

without spacer bar

SCREEN DOOR SPECS 407 POLK ST.

Screen Tight Woodcraft 32-in Natural Wood Screen Door



Screen Tight Woodcraft 32-in Natural Wood Screen Door

Item #: 442684 | Model #: WCRA32

★★★★★ [2 reviews](#) | [Write a review](#)

\$69.00

[+ Enlarged Image](#)

[Share](#)

[Pin it](#)

[Tweet](#) 0

[+1](#) 0

Description

[Specifications](#)

[Reviews](#)

[Community Q&A](#)

Woodcraft 32-in Natural Wood Screen Door

- Clear, stain-grade wood
- Wide selection of bottom inserts available
- Removable screen frame for easy maintenance, painting or staining
- Trimmable frame up to 1" off sides and bottom and 1/2" off top
- Mechanical fastener and dowel construction extend performance

http://www.lowes.com/pd_442684-958-WCRA32_0__?productId=4426984&Ntt=wood+screen+door&pl=1¤tURL=%3FNtt%3Dwood%2Bscreen%2Bdoor&facetInfo=